



## Provincial Board of Directors Nomination Form

According to the MTAS BYLAWS the Provincial Board of Directors shall consist of no less than nine provincial representatives. All Directors are to be nominated at the Annual General Meeting. Board members are required to attend a minimum of six Board meetings per year and participate in MTAS committee work. As a Board member, you have the opportunity to create support for and advance the profession of Massage Therapy in Saskatchewan. To sit as a member on the Board you must be a member in good standing, and have a full practicing membership. You or anyone you nominate cannot participate on the Board if you are a student, hold a non-practicing membership, are an owner or operator of a massage therapy school, hold educator/instructor status, or own a business that may be a conflict.

**A basic knowledge of computer skills and access to e-mail is essential to this position.**

### NOMINATION FORM

As a member in good standing of the Massage Therapist Association Inc, I hereby submit my name to stand for election to the Provincial Board of Directors.

NAME: \_\_\_\_\_

ADDRESS/CITY/PC: \_\_\_\_\_

PHONE: (HM) \_\_\_\_\_ (WK) \_\_\_\_\_ (FAX) \_\_\_\_\_

E-MAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

S.I.N. \_\_\_\_\_

My area of interest is: \_\_\_\_\_

Expertise that I offer to the Association is: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

#### **Directors' terms of office:**

Directors serve a recommended term of two years.

\* Please attach a brief biography with your form \*

## **MTAS BOARD RECRUITMENT**

The Board is currently looking for individuals who can passionately represent massage therapy in Saskatchewan and share a desire to further promote the profession and the individuals who work in therapeutic massage. The Board of Directors is the governing body of the Massage Therapist Association of Saskatchewan, Inc (MTAS).

Fundamentally, Board members are expected to serve the membership by ensuring that there is competent leadership and adequate resources available to accomplish the Association's mission. Directors should be available to participate on committees and at Board meetings as fully informed members and must be computer literate.

### **MTAS Board members are responsible for:**

#### **1. The Association's financial health:**

- Ensuring the organization is responsibly run;
- Ensuring the Association is audited annually and
- Approving the annual operating budget.

#### **2. Setting the policies for the organization:**

- Participate fully on Board committees as assigned. This means attend the meetings, read the necessary documents ahead of time and be prepared to discuss the issues at hand;
- Ensure compliance with the Association bylaws;
- Update the Association's vision and mission statements;
- Evaluate and establish criteria for membership competency;
- Provide input into the strategic plan and monitor the organization's progress towards achieving established goals;
- Monitoring the Association's operations;
- Evaluate the Executive Director's performance annually;
- Work with and support the Executive;
- Approve all major contracts;
- Solicit and evaluate all MTAS events and
- Troubleshoot as necessary.

#### **3. Serve as a public figure for MTAS:**

- Directors should willingly contribute their expertise to further the aims of the organization;
- Advocate on behalf of the organization – Directors must be prepared to promote the views of the organization in order to secure legislation and other support for the Association and keep Board discussions and reports confidential.

#### **4. Necessary Skills**

- A basic working knowledge of computers is required as the Board meets regularly via video conference.
- Access to email on a regular basis.