



Provincial Board of Directors Nomination Form

The Provincial Board of Directors shall consist of no less than nine provincial representatives. All Directors are to be nominated at the Annual General Meeting. Board members are required to attend a minimum of six Board meetings per year and participate in MTAS committee work. As a Board member, you have the opportunity to create support for and advance the profession of Massage Therapy in Saskatchewan. To be eligible to sit on the Board, you must be a practicing member in good standing. You or anyone you nominate cannot participate on the Board if you are a student, hold a non-practicing membership, are an owner or operator of a massage therapy school, hold educator/instructor status, or own a business that may be a conflict.

A basic knowledge of computer skills and access to e-mail is essential to this position.

NOMINATION FORM

As a member in good standing of the Massage Therapist Association Inc, I hereby submit my name to stand for election to the Provincial Board of Directors.

NAME: _____

ADDRESS/CITY/PC: _____

PHONE: (HM) _____ (WK) _____ (FAX) _____

E-MAIL: _____

SIGNATURE: _____ DATE: _____

My area of interest is: _____

Expertise that I offer to the Association is: _____

Directors' terms of office:

Directors serve a recommended term of two years.

*** Please attach a brief biography with your form ***

MTAS BOARD RECRUITMENT

The Board is currently looking for individuals who can passionately represent massage therapy in Saskatchewan and share a desire to promote further the profession and the individuals who work in therapeutic massage. The Board of Directors is the governing body of the Massage Therapist Association of Saskatchewan, Inc (MTAS).

Fundamentally, Board members are expected to serve the membership by ensuring that there is competent leadership and adequate resources available to accomplish the Association's mission. Directors should be available to participate on committees and at Board meetings as fully informed members and must be computer literate.

The following skills are considered beneficial to being an effective and efficient Board member

- **Time management:** Board members must have a willingness to commit time for Board meetings, committee meetings, strategic planning and MTAS events. There are approximately 6 Board meetings per year, 2 in person and 4 via teleconference and through computer applications.
- **Chair:** All Board members are required to sit as a Chair of a committee or on the Executive.
- **Communication:** Board members are required to communicate both written (Board reports) and orally. Board members are considered to be the ambassadors to the Membership and the public in representing the vision, mandate, and profession of Massage Therapy.
- **Passion:** Board members must have a strong belief in and passion for the Regulation of Massage Therapy in the Province of Saskatchewan.
- **Professional:** MTAS Board members should possess an understanding of the Professional Standards and Code of Ethics of Massage Therapists in Saskatchewan and nationally.

Key area of experience desired for 2018-2019 Board of Directors applicants:

- **Financial Management:** An ability to work with the Executive Director, Auditor and Financial Advisors, in developing budgets and maintaining efficient and transparent Board reports.
- **Graphic/Computer Skills:** The ability and desire to work on infographics, advertisement and power point presentations for the public and membership.
- **Assessment Skills:** The ability to critically think about information provided and situations that may require investigations and or disciplinary actions to occur.
- **Research Literacy:** Research literacy is commonly defined as the ability to find, read with understanding, and critically evaluate published research papers and to communicate this knowledge to the membership and public and Health professionals.
- **Communication Liaison Skills:** The ability to present and articulate the profession's needs and position to various partner groups, health professions, insurance providers, benefit providers, and patients.

MTAS Board members are responsible for:

- 1. The Association's financial health:**
 - To participate in the Association's financial status through the development of budgets, audited reports, and investment portfolio
 - Maintain fiduciary responsibility
 - Ensuring the Association is audited annually and
 - Approve the annual operations budget.

- 2. Setting the policies for the organization:**
 - Participate fully on Board committees as assigned. This means attend the meetings, read the necessary documents ahead of time and be prepared to discuss the issues at hand;
 - Ensure compliance with the Association bylaws;
 - Mandatory attendance at the MTAS strategic planning and Annual General Meeting.
 - Ensure the MTAS is governed efficiently;
 - Evaluate and establish criteria for membership competency;
 - Provide input into the strategic plan and monitor the organization's progress towards achieving established goals;
 - Monitoring the Association's operations;
 - Evaluate the Executive Director's performance annually;
 - Approve all the key contracts;

- 3. Serve as a public figure for MTAS:**
 - Directors should willingly contribute their expertise to further the aims of the organization;
 - Advocate on behalf of the MTAS, Directors, must be prepared to promote the views of the Association in order to secure legislation.

- 4. Necessary Skills**
 - Integrity: Be able to identify and declare any real or perceived conflict of interest
 - Board directors must adhere to a strict policy of Confidentiality when dealing with Board duties.
 - A working knowledge and access to computers is required to participate as a Board member
 - Time Management and commitment to be able to communicate in a timely manner from time to time when a quick response is necessary.