



Massage Therapist Association of Saskatchewan, Inc
Annual General Meeting
March 30th, 2014
Travelodge Hotel – Cumberland Hall
Regina, Saskatchewan

Minutes of the meeting

Call to order (9:00 a.m.) – President Garret Woynarski

1.0 Housekeeping:

- Introduction of Board of Directors.
- The AGM is being recorded - must come to the microphone to speak. For recording purposes, please identify yourself every time you speak. Microphones are identified as opposed and in favour.
- Turn off all cell phones.
- Coffee will be served at 10:30am.
- Bathrooms are outside in the foyer.
- Please leave your voting cards on the tables for collection at the end of the meeting.

2.0 Review/amend/adopt Agenda.

2014AGM -1 Motion to adopt the Agenda.

T. Senz/L. Veszi

CARRIED

3.0 Review/amend/adopt Minutes of AGM March 3rd, 2013.

2014AGM-2 Motion to review/amend/adopt the Minutes as presented.

C. Exner-Williams/M. Churchman

CARRIED

4.0 Business arising from Minutes.

No business.

GUEST SPEAKER – DR. PAUL BRUNO, DC. PhD – Evidence-based Health Care.

5.0 Directors' Reports.

5.1 President – Garret Woynarski.

5.2 Treasurer - Kyla McDonald.

2014AGM-3 Motion to accept the audited statements of 2013 as presented.

K. McDonald/C. Vanthuyne

CARRIED

2014AGM-4 Motion to appoint Stewart Gee and Associates as the Auditors for 2014.

K. McDonald/W. Barry

CARRIED

5.3 Education/Exam – Don Wickstrom.

5.4 Insurance – Julianne Heagy.

5.5 Complaints/Discipline – Gus Giannoutsos.

5.6 Membership – Darlene McCoshen.

5.7 Public Relations – Camille Lapierre.

5.8 Competency – Aileen Tran Mapletoft.

5.9 Research – Donelda Gowan-Moody.

5.10 Executive Director – Lori Green.

2014AGM-5 Motion to accept the Directors' reports as presented.

M. Churchman/C. Gerlinsky

CARRIED

NEW BUSINESS:

Member question regarding WCB fees for copying and mailing client charts was referred to the Insurance Director to be discussed and reviewed at the next meeting with WCB.

6.0 Amendments to the Bylaws.

Amendment #1

(8) Records Management

- (a) Client records will include a signed consent form and a client health history form (see examples in Appendices 'A' & 'B').
- (b) The Member will safeguard and keep verbal and written client information confidential. Written authorization is required and will be obtained prior to all communications concerning the client's records.
- (c) Stewardship of client records is the Member's responsibility. The contents of a client record belong to that client. The client is entitled to a copy of their record's contents, at their own copying expense.
- (d) Client records will be stored with locked security that can only be accessible to authorized personnel:
 - (i) Storage location for patient records is the responsibility of the Member.
 - (ii) Client records must be kept for a minimum amount of time after the last appointment date as is legally required in the province of Saskatchewan, after which they may be destroyed.

2014AGM-6 Motion to add:

(e) If the member has died, his or her estate will have a trustee appointed who will store the records and respond to client requests for information. The trustee may choose to transfer the records to another individual who will act as custodian.

M. Kerns/K. McDonald

2014AGM-7 Motion to make an amendment to the above amendment, to read:

"Each member will have a trustee within the MTAS membership who will store the records and respond to client requests for information. The trustee may choose to transfer the records to another individual with the profession, who will act as custodian."

K. McDonald/D. McCoshen

DEFEATED

2014AGM-6 Original motion as above.

DEFEATED

The Board to continue to research this issue and in the meantime to develop a policy.

Amendment #2

2014AGM-8: 3.1 Number and Term of Board Members

Motion to strike: The Board shall consist of not less than nine (9) Board members, five (5) of whom shall also be the officers of the Association and no more than fourteen (14) Board members.

And replace with: The Board shall consist of not less than five (5) Board members, four (4) of whom shall also be the officers of the Association and no more than nine (9) Board members.

M. Kerns/K. McDonald

2014AGM-9 Motion to make an amendment to the above amendment, to read:

The Board shall consist of not less than five (5) Board members, four (4) of whom shall also be the officers of the Association and no more than ten (10) Board members.

M. Kerns/C. Lapierre

CARRIED

Amendment #3

11.5: Membership Fees and Annual Dues

(a) The membership fee and the amount of annual dues for a practicing member shall be recommended by the Board and approved by the members at the annual general meeting. The membership fees and annual dues of all other classes of membership shall be based on the practicing membership fee and annual dues and shall be determined annually.....

2014AGM-10 Motion to increase fees: The practicing membership fee will be \$405.00 and non-practicing membership fee will be \$202.50 for the 2014-2015 fiscal year.

Rationale: An increase of \$50.00 and \$25.00 per year respectively to cover increasing costs. (approximately \$4.17 per month per practicing member.)

K. McDonald/M. Kerns

2014AGM-11 Motion to make an amendment to the above amendment:

To increase membership fees for a practicing membership by \$75.00 per member (\$37.50 per non-practicing member), so the practicing membership fee will be \$430.00 and the non-practicing membership fee will be \$215.00 for the 2014-2015 fiscal year.

W. Barry/M. McLachlan

CARRIED

2014AGM-10 Original motion as above.

DEFEATED

Amendment #4

2014AGM-12 11.2 (a) Competency of Members

Motion to strike 11.2 (a) Competency of Members

- (a) All practicing Members must obtain a minimum number of forty (40) competency credits, at least thirty-three (33) of which shall be primary credits and seven (7) of which shall be business credits, over a three-year period to maintain registration and/or license with the Association.

And replace with:

- (a) All practicing members must obtain a minimum of forty (40) competency credits over a three year period to maintain registration and/or license with the corporation. Required competency credits may be obtained as 40 primary credits OR a combination of 33 primary credits and 7 business credits totalling the required 40 competency credits.

J. Baun/A. Johnson

CARRIED

Amendment #5

11.2 Competency of Members

Motion to add 11.2e: All practicing members must have up-to-date CPR level "C" and Standard First Aid certification.

A. Tran Mapletoft/D. Wickstrom

CARRIED

7.0 Motions from the Membership

2014AGM-13 Motion: When a participant in a MTAS workshop cannot attend due to circumstances beyond their control (verified), MTAS will credit the full amount of the workshop fees to be used for future workshops or MTAS membership future renewal.

Description of circumstances would be, but not limited to: death in the family; hospitalization; premature birth of child; medical emergencies; hazardous road conditions.

Rationale:

I wish to put this motion forward so members in the future will have a clear understanding of policy.

I could not attend a class at the last AGM due to hazardous road conditions: travel advisory, people in numerous accidents with fatalities in our area of Saskatchewan. My fee was not refunded and no credit was given at that time (one day notice given). I feel that when "life" happens and there are ways to soften the blow, the Association should do what they can for the membership.

D. Townsend/S. Hingston

DEFEATED

8.0 Report of the Nominating Committee – Marles Kerns, Vice President.

Call for further nominations from the floor.

2014AGM-14 Motion that nominations cease.

M. Kerns/C. Exner-Williams

CARRIED

9.0 Elections.

2014AGM-15 Motion that the Board of Directors be appointed as presented.

C. Gerlinsky/L. Veszi

CARRIED

10.0 Date of next meeting.

To be in compliance with the Non-Profit Corporations Act, we must hold the AGM within 120 days of year end (October 31st). **President G. Woynarski announced the date of the next AGM in Saskatoon to be March 29th, 2014.**

Meeting adjourned at 11:34 a.m.